

## Checklist:

1. There is no irrelevant material in the question (stem)	<input type="checkbox"/>
2. The question is asked in clear straightforward language	<input type="checkbox"/>
3. The question is stated positively (or if not the negative part of the question is highlighted/ emboldened/ underlined so as to sufficiently stand out)	<input type="checkbox"/>
4. As much of the question wording as possible is in the stem and not repeated in the options	<input type="checkbox"/>
5. There are no grammatical clues in the question	<input type="checkbox"/>
6. 'All of the above' or 'none of the above' options are avoided as far as possible (if not they are feasible options)	<input type="checkbox"/>
7. 'Always' and 'never' options are avoided	<input type="checkbox"/>
8. Distractors are not so similar to the correct option that it would confuse a student who knows the correct answer	<input type="checkbox"/>
9. All options are mutually exclusive (none of the options overlap with any of the other options)	<input type="checkbox"/>
10. Options are not unnecessarily long	<input type="checkbox"/>

